North America Vendor Pre-Engagement Screening (PES) Initiation Guide
United States Pre-Engagement Screening Instructions

Pre-Engagement Screening (PES) must be conducted for all vendors - any personnel who provides service to JPMC but does not require access to JPMC systems and/or access ID badge.

All Personnel must be fingerprinted and cleared by Global Workforce Screening prior to their assignment with JPMorgan Chase.

This guide provides supplier instructions for initiating the JPMC pre-engagement screening process in North America. PES is conducted by the Global Workforce Screening (GWS) department.

NOTE: Additional screening will be required if access to JPMC systems and/or ID Badge is needed. Please reference Contingent Worker Pre-Engagement Screening Guide for instructions.

**Initiating Screening**

1. Supplier instructs candidate to visit the FADV Screening Application at the link below
   - [https://enterprise.fadv.com/pub/l/prospects/JPMCNAWSP1/cate2supplier](https://enterprise.fadv.com/pub/l/prospects/JPMCNAWSP1/cate2supplier)
2. Complete personal and demographic information (must use legal name)
3. The following fields are required:
   - Cost Center
4. Candidate can now schedule his or her appointment
5. [Click here](#) for detailed instructions

**Note:** The screening turn-around-time varies from 2 to 10 business days or more, depending upon a worker’s responsiveness to any requests for additional information.

Screening results: JPMC will only disclose eligibility for assignment at JPMorgan Chase – no details of the screening results will be provided to the Supplier.