

Application Reflection

What is this document?

This document is designed to assist you in **reflecting on your application experience**, highlighting **key insights** from the recruitment process at any stage, and **enhancing your application for future opportunities**.

How to use it

Scroll down to find tips on **how to tell your story** and advice tailored to **different elements of the recruitment journey**.

How to tell *your* story

We want to hear about **you** and **your real experiences**. At every stage of the application journey, you are being asked to **tell your story** and **how it aligns with the job description**.

JPMC is at the forefront of integrating AI into our firm, ensuring that our employees are equipped with **cutting-edge tools and insights to enhance productivity, drive innovation, and redefine the future of work**.

However, please note that use of ChatGPT and other AI tools that are not expressly approved, is **strictly prohibited** during the interview process.

To help you tell compelling stories

– whether in your next interview, or in your next application – you can use the **SHER method** for structuring your story.

This is **guidance** rather than a requirement. Your interviewer will look for **concise** and **well-structured answers** to their questions and this is a useful method for **creating them**.



Application Journey

Resume stage

Your resume is often the **first impression** you make on an employer, so you want it to be a **good one**.

When submitting your resume, consider the following tips:

- Review the **required qualifications** for the role
- Highlight **skills** and **relevant coursework**
- Keep the document **one page long** and save it as a **PDF**
- For **each experience** use **three-four bullet points** only
- Highlight your **major responsibilities** using **action verbs**, and how you **worked alongside others**

Task

For your **next resume**, get three people who you know to **review it**.

Ask them to check:

- ① Is it **easy to read**?
- ② Is all the information **clear and accessible**?
- ③ Is it **tailored** to the **job description**?

Assessment stage

Throughout the recruitment process, your skills may have been **assessed** through different methods, such as participating in a **HireVue** (pre-recorded video interview) and/or a **HackerRank** (technical assessment).

To **increase your chances of success** in future applications, take advice from the following tips.

HireVue or recorded interviews:

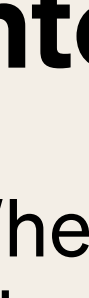
- Do your research on the company from as many **different sources** as possible
- Be clear on why you are **interested in the program**
- Make sure you have **suitable lighting** and **clear audio**

HackerRank or technical assessment:

- The point of the test is to **assess your problem solving** and your **foundational knowledge of programming languages**
- When approaching the task, **remove distractions** from your work area
- Code in the language you are **most comfortable with**

Task

Ahead of your next assessment block out time in your diary for the following exercises:

 Technical tests	Take time to practice as much as possible beforehand
 Recorded Interview	Practice your responses and test your tech before any recording

Interview stage

When you are invited to live interviews in the future, it is important to **demonstrate your own skills and knowledge**.

Review the following **dos** and **don'ts** to help you **prepare for next time**.

Do:

- **Research the program** to learn more about it
- **Show your interest** by asking **insightful questions**
- **Pay close attention** to the interviewers' **questions** and **comments**
- **Take a moment to think** before responding
- Discuss **specific classes, projects or research** you have done
- Prepare answers for questions about **your academic background**
- Be ready to **take notes**

Don't:

- Use **examples** that are **not** from **your own experience**
- **Read off notes** or **pre-written documents**
- Use **ChatGPT** or other **AI tools not expressly approved**
- **Fabricate** or **exaggerate** in your responses
- Go into the interview without **researching the company** or **understanding the role**
- **Go off on tangents** – keep your **answers concise**
- Don't be afraid to **admit when you don't know**. **Willingness to learn** is better than **bluffing**

Task

If you **progressed** to the **interview stage**, reflect on the questions below:

- ① Did you feel **prepared**?
- ② Did you have **enough to say**?
- ③ Could you **articulate** how your **skills** and **experience** aligned to the role?

Ahead of your next interview, reflect on past experiences and identify ways to **enhance your approach** for future opportunities.



For example, **go deeper in your research** of the company to really explore what motivates them; or find data about **the impact you had** in previous roles to give your answers more weight.

Good luck for your **future applications**